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## Copying Fees for Medical Records

I understand that there will be a fee charged to me to cover the cost of copying my records.

I also acknowledge that the medical records will *take one (1) week to process from time of request.*

### FEES FOR COPYING RECORDS ARE AS FOLLOWS:

01 TO 20 PAGES = \$25.00  
21 TO 36 PAGES = \$35.00  
37 TO 52 PAGES = \$40.00  
53 TO 73 PAGES = \$50.00  
74 TO 100 PAGES = \$65.00  
101 PAGES OR MORE = \$75.00

I acknowledge that I have received my medical records as requested.

\_\_\_\_\_  
Patients Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patients Name (please print legibly)

\_\_\_\_\_  
Number of pages copied

\_\_\_\_\_  
Date

\_\_\_\_\_  
Documents copied by

\_\_\_\_\_  
Fee due from Patient

\_\_\_\_\_  
Amount collected

\_\_\_\_\_  
Date

\_\_\_\_\_  
Initials of staff